



*Mitchell High School*  
*416 Ledger School Road*  
*Bakersville, NC 28705*  
*Phone: 828-766-3400 Fax: 828-688-4847*

Dear \_\_\_\_\_,

Thank you for your willingness to participate in Mitchell High School's Community/Career Day that will be held Thursday, March 21<sup>st</sup>. There will be over 30 different professionals and community members present for this event.

You have agreed to host a booth in our Career Fair. The fair will begin at 1:30. We ask that you arrive at least 30 minutes prior to this time for setup.

Please park in the parking lot located across from the main entrance. A student guide will help with check in and will escort you to the Career Fair. Tables will be setup and assigned. You are welcome to bring any displays, handouts, gifts, or visuals that you wish. If you need any resources, teachers will be available to provide any support. Students will be walking around to different tables allowing them to speak with you and ask questions without time limitations.

We are very excited about this event. We believe that this day will be beneficial to our students and our community. Thank you for volunteering your precious time to provide this worthwhile experience to our students. Please feel free to contact me at 828-766-3400 or [barriersl@mhslive.net](mailto:barriersl@mhslive.net) if you have any questions. I look forward to seeing you one March 21<sup>st</sup>.

Sincerely,

Shelby Barrier  
Community/Career Day  
Team Member